

## Inside Sales Engineer

Texas Air Products – Austin

Texas Air Products (TAP) is Central/South Texas' leading manufacturer representative for premier Commercial, Industrial and Architectural HVAC and Building products. Founded in 1983, the company has continued to grow and currently has offices in Austin, Corpus Christi, San Antonio and McAllen. Its award-winning sales, engineering and estimating personnel have an excellent reputation with customers, and pride themselves on providing unparalleled service.

### Job Summary

We are looking for a qualified **Inside Sales Engineer** to join our Austin office. This is a career opportunity to work with a premier leader in the industry. The primary job function for this position is to provide sales support to our sales representatives and our customers for our line of **HVAC Applied Equipment**. These products include our hydronic and DX equipment lines, lab exhaust, and energy recovery systems primarily. Our ideal candidate will have a Bachelor's degree in Mechanical Engineering or a technical field and knowledge of HVAC and commercial construction.

### Responsibilities

- Supports our outside sales team and our customers to ensure customer satisfaction and future sales
- Prepares accurate estimates to minimize risk while maintaining low costs
- Prepares technical submittal packages for engineering approval
- Assists sales and our customers with product selections and application
- Coordinates product delivery to the jobsites
- Manages warranty and field related issues
- Maintains our CRM and an organized electronic project filing system

### Knowledge and Skills Requirements

- Minimum Education required: Bachelor Degree in Mechanical Engineering or in a technical field preferred
- Prefer related experience in the construction industry
- Experience with reviewing and understanding construction drawings
- Detail-oriented, organized and continually strives for accuracy and quality
- Self-starter, with the ability to problem solve and follow-through with minimal supervision
- Flexible, with the ability to work in a position where daily tasks are never the same
- Excellent customer service and communication skills
- A team player with a positive attitude
- **Advanced** knowledge of Microsoft Suite of products

Texas Air Products offers a competitive salary and a pleasant, comfortable work environment. We are an equal opportunity employer. TAP currently offers an exceptional benefits package that includes:

- Medical Insurance (employee portion paid by company)
- Dental and Vision Insurance (employee portion paid by company)
- Life Insurance (employee portion paid by company)
- Voluntary Life, Long-term Disability, and Short-Term Disability Insurance
- Paid sick, vacation, and company holidays
- 401(k) and FSA Plan

***Employees make a company and we are proud to say: "We have the best in the business"***